

**City of Seattle**  
**Civil Service Commission**  
**February 17, 2010**

**APPROVED MARCH 17, 2010**

**Call to Order:** Commission Chair Steven Jewell called the regular meeting to order at 9:35 a.m. The meeting was in Suite 1679 of the Seattle Municipal Tower, 700 Fifth Avenue, Seattle, Washington 98124.

**In Attendance:**

Commissioner Ellis H. Casson

Commissioner Gregg Hiramawa

Glenda Graham-Walton, Executive Director

Teresa Jacobs, Administrative Staff Assistant

Gary Smith, Assistant City Attorney

- **PUBLIC COMMENT**

No one signed up to speak

**ACTION ITEMS**

**1. Approval of Minutes:**

**Approval of January 20, 2010 Meeting Minutes:** The Commission reviewed the January 20, 2010 minutes. Commissioner Hiramawa noted minor edits. Commissioner Jewell seconded the motion. The motion passed and the minutes were adopted as corrected.

**Approval of February 10, 2010 Special Meeting Minutes:** The Commission reviewed the February 10, 2010 Special Meeting Minutes. Commissioner Hiramawa moved to approve the minutes. Commissioner Casson seconded the motion. The motion passed and the minutes were adopted as written.

**2. Review Monthly Case Status Report & Appeal-New, Review & Update:**

The Commission reviewed the monthly case status report.

**Executive Session:** The Commission went into Executive Session at 9:40 a.m. to discuss the Robertson, Combs, Miceli and McClure appeals. The Executive Session ended at 10:20 a.m.

- **Review: Robertson v. Retirement:** The Commission received an appeal from Mr. Robertson. The Commission agreed to hold this appeal in abeyance for 90 days along with the most recent appeal that is also in abeyance, while parties are in settlement talks. Commissioner Jewell moved to hold the appeal in abeyance. Commissioner Hiramawa seconded the motion. The motion passed.

- **Review: Combs v. City Light and Miceli v. City Light:** Commissioner Jewell moved to dismiss the appeals because the Department does not contest the merits of the issue. The Commission believes a decision on the issue should be made by the City's Personnel Director. Commissioner Jewell moved to dismiss the appeal and forward to Personnel. Commissioner Hirakawa seconded the motion. The motion passed.
- **Review: McClure v. City Light:** The Commission agreed that the issue of repayment for administrative leave be forwarded to the Office of the Hearing Examiner. The Respondent's Attorney requested that the Commission consider a letter she submitted. The Commission went into a second Executive Session at 10:50 a.m. to discuss and review the letter submitted by Assistant City Attorney Katrina Kelly, representing City Light in the McClure v. City Light Appeal. The Executive Session ended at 10:55 a.m. The Commission affirmed the decision of the Executive Director to forward the Respondent's letter to the Office of the Hearing Examiner for consideration, delegating the issue of determining jurisdiction of repayment of administrative leave related to this appeal. Commissioner Jewell moved to delegate the issue to the Hearing Examiner. Commissioner Hirakawa seconded the motion. The motion passed.

#### **DISCUSSION ITEMS**

3. **Monthly Summit (Budget Report):** The Executive Director reported to the Commission that the budget is on target for February.
  4. **Discussion of 2/10 Special Meeting Re: Public Comment on Mayor's Executive Order:** The Executive Director presented a summary of comments and issues presented at the 2/10 Special Meeting. The Commission will continue to discuss this issue.
  5. **Issuing Subpoenas to Minors as Witnesses in an Appeal:** The Commission agreed that no changes will be made to the process that Hearing Examiner's follow when a minor is called as a witness..
  6. **Old/New Business:** No Old/New Business
  7. **Other: Customer Service Survey:** The Commission reviewed the recent survey submitted by an Appellant. Branda Andrade from SCL requested that the Commission also consider sending out a customer service survey to Departments.
- **Adjourn: The meeting adjourned at 10:40 a.m.**

Respectfully Submitted:

/s/ Teresa R. Jacobs 3/17/10

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Teresa R. Jacobs  
Administrative Staff Assistant

Approved by:

/s/ Steven A. Jewell 3/17/10

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Steven A. Jewell  
Commission Chair

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Date